

Waupaca County Nutrition Advisory Council Minutes  
Thursday, August 19, 2021  
Waupaca County Courthouse  
811 Harding Street, Waupaca WI 54981  
Room LL42

*This meeting and all other meetings of this committee are open to the public. Proper notice has been given to the press in accordance with Wisconsin statutes so that the citizenry may be aware of the time, place and agenda of this meeting.*

**Members Present:** Jan Lehrer; Dave Steffens; Greta Schroeder; Meri Erickson; DeAnn Miller, Gloria Bigalke  
**Others Present:** Megan Hintz, Aging Programs Supervisor; Melissa Anderson, ADRU Manager; Pat Huber, ADRC Clerk;

**Chairperson Jan Lehrer opened the meeting at 1:30 pm and a quorum was established. The meeting was also broadcast on the Waupaca County YouTube Channel and Zoom.**

- I. **Adoption of Agenda:** *Motion made by Meri Erickson and seconded by Gloria Bigalke to adopt the agenda. Motion carried.*
- II. **Adoption of Minutes of July 15, 2021 Nutrition Advisory Council Meeting:** *Motion made by Greta Schroeder and seconded by Meri Erickson to approve the minutes of July 15, 2021 meeting as printed. Motion carried.*

**Public Comment:** None

- III. **COVID-19 & Current Operations Update:** Megan Hintz reported Home Delivered Meals continues as last month, gave HDM participation numbers and Bistro 60 numbers. Megan also reported that a \$50 gift was given to the program in memory of a participant.
- IV. **September Menu Review:** Committee discussed The September menu, as well as some recent feedback on menu items.
- V. **Aging Plan Goals for the Nutrition Program:** Megan highlighted 3-year program goals, as presented to the state, which pertain to the nutrition program.
- VI. **Voucher Program Updates:** Megan reported that Voucher Program Application for the site at Hotel Fremont was ready to go and needed this committee's approval to move up through the process. *A motion was made by Gloria Bigalke and seconded by Greta Schroeder to approve the application and move it to the Committee on Aging for further approval. Motion carried.*
- VII. **Congregate Reopening Updates and Discussion:** Megan reported that the reopening plan, with protocols that the state provided, has been reviewed by Public Health Officer Jed Woldt and a program reopening date will be identified in the near future. Soft opening would begin two days a week to make sure the protocols are manageable and it does not affect our Home Delivered Meals Program.
- VIII. **October Meeting Date:** The committee agreed to move the October meeting to October 14, due to Megan's inability to attend on October 21.
- IX. **Committee Member Reports of Meetings Attended and General Correspondence:** None.

- X. **Adjourn:** *A motion was made by Meri Erickson and seconded by Greta Schroeder to adjourn at 2:46 pm.*  
**Motion carried.**

**Next Meeting: Thursday, September 16, 2021, @ 1:30 pm – Waupaca County Courthouse.**

Respectfully Submitted,  
Pat Huber, ADRC Clerk

DRAFT